



# Galileo® Pre-K Online

## LEARNING ON DEMAND

### Professional Development Series for Galileo Users

July 2018

The ATI Professional Development Department offers complimentary online **Learning on Demand** sessions to assist educators in becoming proficient users of Galileo® Pre-K Online technology with the goal of enhancing student learning. Participate in live sessions or watch the suggested recorded sessions.

## LIVE SESSIONS

To register for the following complimentary live session, contact [ProfessionalDevelopment@ati-online.com](mailto:ProfessionalDevelopment@ati-online.com) or [register on the Training Center "Upcoming" tab](#).

### Using the Enhanced Child Enrollment Tools – **NEW**

Wednesday, July 25

**Time:** 5:00-6:00 pm EDT / 2:00-3:00 pm MST

**Audience:** Data entry, IT, or administrators responsible for managing the entering and enrolling of children into the Galileo system

**Description:** This session walks participants through manually adding, enrolling, and dropping children into the Galileo system. Additionally, participants learn how to search for children and how to handle duplicate entries.

## RECORDED SESSIONS

For support on implementing Galileo as a new user or as a returning user, the experts at ATI recommend you watch the following webinars available now in the *Galileo Help Files*. Head to the *Help Files* to see the full list of recorded sessions available.

### Implementing Galileo for New Users

**Audience:** Program administrators, information service specialists or personnel responsible for implementing the Galileo system

**Description:** This session walks participants through the Galileo implementation process – system requirements, creating a PD plan, setting up Galileo for program use, and creating a support plan.

### Implementing Galileo for Returning Users (Annual Data Setup)

**Audience:** Program administrators, information service specialists or personnel responsible for implementing the Galileo system

**Description:** This session walks participants through setting up Galileo for the new program year. Topics covered include transferring data, enrolling children, assigning scales, and reviewing user accounts. Adding staff members, children and classes will also be covered as will the use of the *Galileo School Readiness Demographics* form.

### Acuscreen for Developmental Assessment

**Audience:** Teachers, teacher aides, and administrators responsible for conducting the required developmental screening of 3-5 year old children

**Description:** This session demonstrates how to properly administer and document the Acuscreen screening tool in Galileo. Participants learn how to analyze the results and reports, and how Acuscreen can serve as a source for updating the Galileo G3 Scales.

### Initial Observations for the New Program Year

**Audience:** Teachers, teacher aides, and administrators responsible for documenting or overseeing the documenting of child observations

**Description:** This session walks participants through the process of establishing a baseline assessment for new children at the beginning of the year, and saving initial observations for a returning child using the *Observations by Child* page.

### **Anecdotal Notes**

**Audience:** Teachers, teacher aides, disability specialists, and administrators responsible for documenting or overseeing the documenting of child observations

**Description:** This session walks participants through ways of being accurate and objective in writing anecdotal notes. Special emphasis is placed on using Galileo to record and print anecdotal notes.